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ILLEGIB

8:40 Meeting, Tuesday, 24 July 1973

1. Receipt of Authorization Memo from Acting DD/M&S to Realign the DD/M&S Career Service Indicators for Positions and Personnel:

On 20 July Plans and Control received the authorization memo from the Acting DD/M&S to implement the DDM&S's decisions relative to changes in the DDM&S Career Service designations. Action may now be taken to effect PCR changes, personnel actions and preparation of necessary changes to the Agency regulations.

2. Meeting of the Personnel Approaches Study Group: On 23 July the Director of Personnel and the PASG met to review discussions and amend a draft concept paper containing proposed recommendations to the CIA Management Committee on new approaches to Agency personnel management. A target date was set for each member to provide final comments to DD/Pers/P&C by noon on 25 July for consolidation into a final draft to be discussed at a meeting of the PASG on 26 July 1973.

3. Recruitment of Clericals/Messengers: On Thursday and Friday of last week Field Recruiter [] interviewed 22 males and three females in Martinsville and Berkeley Springs, West Virginia. He tested 23 and gave forms to 12 of these applicants. He noted that the test scores on many of the male applicants were extremely low. He also reported that unemployment in that area is the lowest in history at 3.2%.

STAT 4. Minority Recruitment-- Co-op: Mr. Drew from Wilberforce (black college) visited [] our Co-op Coordinator, on 23 July. He practically guaranteed at least one business administration major for our Finance Office. Most significantly, they have established a joint engineering program with the University of Dayton. We have never had a black engineering co-op and have hopes we may acquire one eventually, perhaps from this college.

STAT 5. UBLIC: Our Chief of the Insurance Branch was advised yesterday by Mr. Pascal, Mutual of Omaha legal representative in Washington, D. C., that the Home Office, after reviewing the text of Phase IV, could see no objection to our completing the change in the UBLIC Plan(new rates and new features). Chief, Insurance Branch will contact [] OGC, and if he interposes no objection the notice announcing the change may be released today for printing.